

# Canadian Workplace Integration

## Course Description

*Canadian Workplace Integration* provides information about adapting to Canadian workplace culture. Topics include: how to adapt, the importance of communication styles, how to expand soft skills, using cultural communication, working with differences and understanding power dynamics in the Canadian workplace.

## Course Objective

To provide information for immigrants interested in integrating into the Canadian workplace.

## Method of Instruction

Self-directed study - Online

## Course Topics

- How to Adapt
- Communication styles
- Expanding Soft Skills
- Cultural Communication
- Working with Differences
- Understanding Power Dynamics
- Sensitive Workplace Norms



## Time Required

2-4 hours per week

## Technology Required

- Latest version of one of the following browsers is recommended:
  - Firefox
  - Safari
  - Google Chrome
  - Internet Explorer
- Email: Outlook Express / Outlook / browser based package, i.e. (Gmail, Hotmail, Yahoo)
- Operating System: Windows XP or higher, Mac OS X or higher
- Latest version of Java and Adobe Flash
- Headset or Speakers
- PDF reader (such as Adobe Reader)
- High speed internet access

## Participant Criteria

Recommended Language Level: Canadian Language Benchmarks (CLB) 6 or higher (Intermediate)

General/Academic IELTS- 5.5+ in all skill areas

## Evaluation

Upon completion of the course, clients are asked to complete an online evaluation.